

**Selectmen's Meeting
Monday, October 17, 2022**

Chairman Les Babb called the meeting to order at 6:30 PM. Present were Selectmen Les Babb, Ernie Day, and Melissa Florio, and Ellen White, Town Administrator, who recorded these minutes. This meeting was held at the Town Office.

Also in attendance was Jamie Mullen, Scott Brooks, Chuck Brooks and Don Johnson.

Review of Mail, Sign Manifests, Approval of Minutes:

The accounts payable and payroll manifests, and red folder including correspondence was reviewed.

Ernie made a motion to approve the minutes of the Selectmen's Meeting and Non-Public Session held on October 3, 2022, October 9, 2022 and October 11, 2022. Melissa seconded. All in favor, the motion passed.

Additional questions were raised in regard to the town potentially taking over the processing of payroll and accounts payable for the library. Robin Waters followed up in an email questioning how the annual appropriation would be handled, and also if library employees would be considered town employees and eligible for benefits. Les stated that the library's appropriation would be requested as a warrant article but it would also be specified that the library would be considered as a department in the town's operating budget. The Library Trustees would be responsible for signing off on all invoices to be submitted for payment processing. It was noted that no benefits are given to part-time employees and library employees would still be bound by the library's policies and not the towns.

Scott Brooks requested a non-public session.

Non-Public Session:

Les made a motion to enter into a non-public session at 6:45 PM pursuant to RSA 91-A:3, II (a), personnel. Ernie seconded. Roll call vote was taken: Les-yes, Ernie-yes, Melissa-yes. All in favor, the motion passed. Les made a motion to reconvene public session at 7:00 PM. Ernie seconded. All in favor, the motion passed.

Department Head Updates:

Police Department – Chief Jamie Mullen reported Officer Eric Diaz attended a drone operator school last week. The SPCA completed a voluntary test case at the Towle property and found no issues, specifically healthy body weights. The report provided was self-explanatory and no additional training is needed. Early morning traffic stops are increasing.

Highway Department – Road Agent Scott Brooks reported turnouts and culvert cleanouts are underway. The new Mack has returned from HP Fairfield. Shoulders have been fixed on Bennett Road and Ossipee Lake Road and road grading will resume after the rains stop to keep the roads smooth before they freeze up. The summer budget is depleted so there is no roadside mowing planned for this year. Many road signs have disappeared and are being replaced. Discussion on how to install them to minimize theft. Scott confirmed that Ken and Bruce took care of the issue on Liberty Lane.

Town Office – Administrator Ellen White stated that Rob Cunio mentioned a few dead and dangerous trees on Albert Godfrey Road around the beach area that should be removed and questioned if permitting is required on municipal property. Les responded that it is not. She will reach out to Mark to see if they can be coordinated for removal along with other trees he is working on. Ellen questioned the observed holidays at the Transfer Station since there seems to be confusion with several observed holidays that fall on Mondays. Les responded that the Transfer Station will remain open except on the holidays listed and employees will be eligible for double time and a half, or may take it as a floating holiday. All were in agreement. Ellen will be scheduling a public hearing for the revisions being made to the Solid Waste Facility Management Ordinance, tentatively November 7. The Board discussed the Halloween holiday and opted to not hold a meeting that evening. Draft schedules for the 2023 budget review were distributed. New signs for the Transfer Station hours and watch for falling ice and snow signs for the Masonic Lodge arrived today. The Public Officials Meeting has been scheduled for next Wednesday, October 26 at the Town Hall. Budget status reports and the budget review schedule will be distributed to all boards, committees, and departments at that time, as well as employee performance reviews.

Melissa presented a request for the Broadband Committee for a public meeting to be held in conjunction with the weekly Selectmen Meeting. They will be asking for time in November/December to explain the work being done and for the public to ask questions. This will be scheduled through Ellen.

Appointments:

Don Johnson - General Election Preparations – Don stated the General Election will be held at the Town Hall on Tuesday, November 8 and he expects 800-900 votes including absentee ballots. Don is unable to attend so Chuck Brooks has been appointed Moderator Pro Tem. Don reviewed the details for setup and requested Mark McKinley meet with Chuck to finalize the plans the day prior to the election. Selectmen are required to be in attendance. Beth Earle will be filling Chuck Brooks position. Les stated the Selectmen’s job is to observe for any anomalies and stated it is difficult to do so in the hall. He suggested they be setup inside to the left. Melissa agrees with Les. This will be arranged. Don suggests police presence which was confirmed by Jamie. Meals for election workers will be provided upstairs. Karl Ogren will also be absent.

Public Input:

Not applicable.

Old / New Business / Discussion:

Open Proposals Received for Transportation and Hauling of Municipal Solid Waste– Les announced the opening of proposals received at 7:26 PM.

The first proposal is from Casella and results are as follows:

Year 1:	MSW	\$677/haul, \$1,194/tandem, \$96/ton
	C&D	\$677/haul, \$1,194/tandem, \$96/ton
	Recycling	\$677/haul, \$1,194/tandem, \$140/ton

Year 2:	MSW	\$710.85/haul, \$1,253.70/tandem, \$100.80/ton
	C&D	\$710.85/haul, \$1,253.70/tandem, \$100.80/ton
	Recycling	\$710.85/haul, \$1,253.70/tandem, \$147/ton
Year 3:	MSW	\$746.39/haul, \$1,316.39/tandem, \$105.84/ton
	C&D	\$746.39/haul, \$1,316.39/tandem, \$105.84/ton
	Recycling	\$746.39/haul, \$1,316.39/tandem, \$154.35/ton

The second proposal received is from Waste Management and results are as follows:

MSW	\$765/haul, \$1,250/tandem, \$82/ton
C&D	\$765/haul, \$1,250/tandem, \$82/ton
Recycling	\$765/haul, \$1,250/tandem, \$162.87/ton

Annually beginning 1/1/2024 and each January thereafter, the fees for service, disposal and processing will increase by 5%. Additionally, transportation fee per haul is subject to periodic fuel adjustment.

The processing and marketing of recyclables were reviewed.

Calculations were completed based on last year's tonnages. The Board agreed to table for review. A copy of the proposals will be given to Justin Brooks. Discussion on the cost of purchasing a truck and hauling materials on our own. Ellen will contact Madison and Wakefield to see if she can get information on costs to the town and where they haul to.

Solid Waste Management Facility Ordinance Review – Public Hearing to be scheduled.

Ellen announced the Regional Ambulance Meeting will be held on Monday to review the call volume for the past year.

Les questioned the status of the 3 Ossipee Lake Road property. Ellen will reach out to Susan Harris to find out. The November 1 deadline is coming up in two weeks. Two containers are currently on site with one to be swapped out in the next week. Discussion regarding the cost to remove the remaining debris. Scott estimates \$160-\$170/hour for equipment with an operator, and approximately 6-hours.

Non-Public Session(s):

Les made a motion to enter into a non-public session at 8:11 PM pursuant to RSA 91-A:3, II (a), personnel. Ernie seconded. Roll call vote was taken: Les-yes, Ernie-yes, Melissa-yes. All in favor, the motion passed. Les made a motion to reconvene public session at 8:35 PM. Ernie seconded. All in favor, the motion passed.

Discussion Continued:

Ellen received the call volume from Rob on service calls provided to Eaton and noted it to be 10 calls year-to-date. She questioned if there is any need to change the contracted amount? The Board was in agreement to stay with the same figure of \$15,000/annually.

